

# **École Parkside School**

## **Return to School Plan**

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## Context

As we plan for the safe return to school in Manitoba, the current public health orders related to COVID-19 will be of utmost importance for our school to follow. The safety, well-being and academic development of our students is a priority for us as we return to school.

This school year may be filled with unexpected changes to how school will function and work. Public health guidelines will impact the changes we are required to make. Following the MB Response System will help you to know changes to Public Health Guidelines due to the Coronavirus.

Our new reality is such that a constant on-going assessment of risk and public health measures to mitigate risk will continue as the norm until we arrive at the end of the pandemic or a vaccine for COVID-19 becomes available.

## Response Levels

Currently, the Manitoba Government has developed a Response System to address public health guidelines and restrictions and their changes in various settings around the province. This Response System is important to familiarize yourself with as it will also inform changes Public Health and Manitoba Education make across school divisions and within individual schools.

## Manitoba Pandemic Response System

Effective, November 12, 2020 Manitoba moved to the Red Response Level:



**Red: Critical**

Effective January 18, 2021 Parkside Students will return for in-class learning and the school will operate following ORANGE Level Restrictions

## Support Documents

It is important for families to be informed about current health measures and restrictions as well as stay informed about how these measures impact school. The linked documents on the next page provide the latest information that is helping to guide our division and school-based decisions.

[Manitoba Government COVID-19](#)

[Manitoba Education COVID-19 Education News](#)

[Border Land School Division Website](#)

[École Parkside School Website](#)

## **Parkside School Expectations**

*“Through our combined efforts, we can positively influence student outcomes.” - Donohoo*

This summer I came across this quote in a book I read called *Quality Implementation: Leveraging Collective Efficacy to Make “What Works” Actually Work* by Jenni Donohoo and Steven Katz. The overall message in this book was about working together in a way that mobilizes the best of everyone for the highest results. Many of the examples provided in the book showed teams of people working together to overcome incredible obstacles and challenges. It was because of their collective efforts, their common beliefs and pulling together of the resources available to them that resulted in success. This quote resonated with me given our current return to school situation.

This year, the partnerships we have between school and home, across our classrooms and within our school will be essential in our ability to be healthy, safe, learning, and happy.

It is important to our staff that we follow our 3 school values of Respect, Responsibility, and Integrity so that we can navigate the realities of living in a pandemic with kindness and grace towards each other.

When we (staff and parents) are collectively consistent in our message to our students we will form the habits of self-screening, handwashing and social distancing and be able to easily follow these important preventive steps for all of our health.

As we work together on this, please remember, we are teaching our children and our community:

- ✓ *It takes ALL of us to work together for the common good*
- ✓ *Independence and Interdependence are essential to our quality of life – we each need to do our part while being conscious and considerate of others*
- ✓ *Our individual freedoms and rights come when we show our greatest responsibility for our self and others*

Please work together with us, to help your child return to school following the rules and restrictions outlined below. The decisions about these rules are made first at the Public Health level, and then in consultation between Manitoba Education and Border Land School Division.

Specific guidelines for Parkside are in place where the circumstances of the school building are unique. All guidelines are in line with the most current Public Health restrictions and are subject to change as the restrictions change.

## School Attendance

Regular attendance at school is expected unless an immunocompromised health condition prevents a student from attending.

There may be times where a child needs to stay home or returns home because they exhibit signs of illness or they have been directed by Public Health to self-isolate.

Barring any exceptional circumstances, if a student is at home, it is expected they engage in remote learning.

School attendance will be recorded regularly and accurately.

## Self-screening

Students must be in good health to attend school. Before leaving for school parents/guardians are to use the Manitoba COVID-19 Screening Tool Please click on this link to access the current [Self-Screening](#) questions.

Students **MUST Stay Home** if they have any of the symptoms listed in the screening questions. Follow Public Health guidelines for the return to school.

If a person in the household has been diagnosed with COVID-19, is in close contact with anyone diagnosed with COVID-19, or if anyone in the household has travelled out of the province, they are required to consult with Health Links prior to attending school and follow their directions.

## Reporting & Contact Tracing

In the event of a student or member of the same household reports that they have received a positive test for COVID-19: Public Health officials will...

1. Advise the school principal.
2. Work with the school and division to facilitate contact tracing.
3. Request schools to provide contact information for other students or staff who would be considered "close contacts" of the individual that received a positive test result. Public health officials are responsible for communicating with "close contacts" and for advising the wider school community. Schools will not communicate such information without specific direction from their superintendent and public health officials.

## Communication

The flow of open communication between home and school will be important in maintaining good relations and positive school health.

If at any time, you have questions or concerns, please contact the school to discuss these concerns: 204-324-8206.

Please contact the school and leave a message if your child is home with symptoms. We will then communicate with you about the schoolwork your child will be missing while away from school.

Follow the guidelines from Public Health regarding your child's return to school.

## Sick Room for Symptoms at School

If your child shows symptoms of illness while at school, we will remove them from the classroom, mask them, and isolate them from others.

Sick Room Location: East Hallway Meeting Room.

You will be contacted to pick them up from school immediately.

Please follow the guidelines from Public Health regarding your child's return to school.

## Masks

For staff and for students in Grades 4-12 it is **mandated** by Public Health to wear masks while at school when physical distancing of at least 2m is not possible.

**In BLSD, masks are mandated for all bus transportation and where distancing is not possible.**

At Parkside, staff and students will be expected to wear masks in the following situations:

- upon entering the school
- moving through the hallways
- in the bathrooms
- in the classroom when 2 meters distancing cannot be maintained
- in any location where 2 meters from others cannot be maintained

Students will be expected to store their mask properly following Public Health Guidelines. These will be taught to students once school begins. Follow this [link](#) to review the guidelines.

Guidelines for mask wearing and when and how they can be removed are set by Public Health. Daily laundering and drying clean masks on a high dryer setting will be important practices.

Watch this [video](#) from the Canadian Government on how to wear a non-medical mask properly. Explore the [Health and Safety Resource links](#) on the Manitoba Education Website if you want more information.

## Arriving & Exiting School

Each student will have 1 entry location and 1 exit location that they **MUST** remember to use consistently throughout the day. Please note these locations below:

### ***ENTRY LOCATIONS:***

- All **bus students** will enter through the front doors to the school (**East Entrance**)
- All **non-bussed students** will enter through the back doors to the school (**West Entrance**)

Students will arrive to school at the time they are provided to allow for a staggered entry. Once they arrive to school, they **MUST** do the following:

1. Enter at their designated entry
2. Enter wearing a mask
3. Sanitize their hands in the designated area
4. Following hand sanitizing, report directly to their classroom and sit at their desk.

Students will **NOT** be allowed to be in the hallways, other classrooms, the gym, the library, or the pit area during free time prior to the start of school or during any break periods.

## ARRIVAL TIMES for Non-Bussed Students

### **(Use Back Door – West Side of School):**

Rooms 1, 4 & 5 – 8:40 – 8:45am

Rooms 2 & 7 – 8:45 – 8:50am

Rooms 6 & 8 – 8:50 – 8:55am

### **Exit Locations – will be visibly marked**

- All students will sanitize their hands prior to exiting the building.

Room 1: West Door – Back of the school

Room 2: South Door – West Hallway

Room 4: East Door – South Vestibule

Room 5: West Door – Back of the school with a staggered exit time at the end of the school day

Room 6: South Door – West Hallway

Room 7: West Door – Back of the school

Room 8: West Door – Back of the school

## Cohorts

All homeroom classrooms are designated as cohort groups.

### *What does this mean?*

- Students will have all classes as homeroom groups except for Band.
- Once students arrive at school, they will be expected to remain in their assigned classroom space.
- Student desks are placed so that students are 2 meters apart.
- Students and staff will follow the procedures for mask wearing in the classroom that we receive from Public Health.
- Winter gear (jackets, snowpants and boots) will be stored in the designated and assigned areas ONLY for each classroom space. The remainder of student belongings will be kept in a backpack on their chair and/or in their desk.

## School Supplies

- Students will be provided with most school supplies.
- Students will receive one non-medical cloth mask when they arrive to school on the first day
- Students will require additional face masks for daily school use. Please follow the [MASK guidelines](#) when purchasing or making masks.
- Students require a calculator from home with a square root and integer function.
- Students will not be required to share supplies without appropriate sanitizing procedures in place.
- It is the student's responsibility to take care of these supplies by storing them in their desks or bringing a pencil case.

## Breaks

The typical freedom students have had during breaks at Parkside will not be allowed until Public Health guidelines change to loosen restrictions.

Students will be assigned to a larger cohort for staggered breaks as listed.

Break Cohort A: Room 1, 4 & 5

Break Cohort B: Room 2 & 7

Break Cohort C: Room 6 & 8

Each cohort will receive one 10-minute break in the morning and one 10-minute break in the afternoon.

**ALL** students will go outdoors for ALL break periods. Students require appropriate dress for the weather.

## **Noon Hour (12:05pm – 12:50pm)**

*All students who are able are asked to go home for the noon period. They can return to school at 12:40pm and join their outside cohort in their designated location.*

*We ask that students do not go uptown to restaurants or to friends' homes during the noon period. When leaving for lunch, it is to go home.*

Students will have many restrictions placed on them throughout the school day and especially during free time.

To help students get a break from the restrictions and have a happier week, going home for lunch is an excellent strategy to cope.

### **Where a student cannot go home, please understand –**

- There are NO Microwaves available – students need to bring a bagged lunch that can be eaten cold.
- Students will eat at their own desk in their classroom at a 2m distance.
- During pleasant weather, students will eat in designated locations outside at 2m distance.
- Lunches and snacks are not to be shared among students.
- Students will wash their desk using soap and water spray before and after the eating period.
- Students will sanitize their hands before and after eating.
- All students will go outdoors in their designated areas with their Break Cohort following the eating time.

**There will be NO Canteen services available until such a time as reasonable measures can occur.**

## **Floor Markings & Posters**

- Directional arrows will be marked to identify traffic flow within the building
- Students are expected to follow the directional arrows and keep 2m between each other
- Markings will be placed outside for students to use while they wait for their bus and/or to enter the building
- Students are expected to maintain 2 meters between each other in all situations when moving about the building or waiting to enter or exit
- Posters will be placed throughout the school to remind students of the following good practices:
  - Social distancing (2m or more)
  - Hand Hygiene
  - Cough/Sneeze etiquette
  - No food sharing
  - Self-screening and symptom awareness
  - Mask reminders

## Water Bottle Filling Station

- Teachers will provide students opportunity to access a touchless water bottle filling station.
- Students **MUST** provide their own water bottle.
- The drinking fountains will be turned off and unavailable for use.

## Physical Education

- Students will have 5 days of PE each week. 3 – 30-minute classes and 2 – 60-minute classes.
- As much as possible, PE classes will occur outdoors.
- Students will leave using their designated exit location and meet Mr. Heppner at the picnic tables on the west side of the school.
- When PE is outside, students can remove their mask (storing it following the Public Health guidelines).
- There is **NO** access to the change rooms.
- Students are expected to wear comfortable fitting clothes and good running shoes that allow them movement for daily PE classes.
- Please ensure your child wears deodorant daily.

## Extra-Curricular Sports

- Extra-curricular sports are currently paused until such a time as the division and/or public health allows for after-school sports teams, development teams, practices and games to resume.

## Arts Education

Students can individually choose Band as an Arts Education option for this school year.

Students not choosing band will have Arts Education occur in their homeroom classroom group.

Collectively, this group will decide with the assigned teacher which Arts course they will study: Visual Arts, Drama or Music Education (without singing). This will be a collective group decision.

## Band

For students who choose band as their Arts option:

- Band will happen in the gym. **During Orange & Red Restrictions: Wind instruments will not be played**
- There will be a Grade 7 Band and Grade 8 Band class (with a maximum number allowed).
- Students will be spaced following the music guidelines (2m and in some instances more than 2m).

- Instruments and mouthpieces will not be shared.
- Students will bring their own chair into the gym during their band periods.
- Students will sanitize their hands before and after Band class.

**There will be no Jazz Band until such a time as restrictions are lifted.**

## **Community and Parent Access to the Building**

Our priority is the health of our students and staff. As such, community access to the school and parent presence in the school is restricted.

- Please call the school to indicate what you need (204-324-8206).
- We will arrange for exchanges to occur outside (eg., drop off an instrument or forgotten school work)

## **Cleaning and Sanitization**

- Frequent cleaning & sanitizing of highly touched areas will occur throughout the school day.
- Priority will be given to sanitize spaces in-between student group use (i.e. Gym or Band).
- Teachers will sanitize and clean their personal workspace daily.
- Hand sanitizer will be available in every classroom and in main office area.
- Teachers will be responsible to sanitize any shared supplies between use by groups of students (i.e., scissors, staplers, holepunch).

## **Technology**

- Each student is assigned a Chromebook for use in school.
- Students are responsible for the care of the Chromebook.
- Teachers will establish a daily sanitizing and cleaning protocol for Chromebooks.